

**Montana Indian Education Association
Board Meeting Agenda
Oct. 3, 2015
9:00 am**

Meeting Information			
Date:	October 3, 2015	Location:	Great Falls
Called To Order:	9:15	Called By:	Thomas
Facilitator:	Thomas	Secretary:	Michael Munson
Meeting Adjourned:	4:53	Called By:	Greg
Scheduled Break:			
Attendees: Thomas Brown, Jolena Hinchman, Arlene Augare, Greg Gourneau, Melville Stops, Michael Munson, Joe Arrow Top is excused			
Preparation for Meeting			
<i>Please Bring:</i>	Personal & Professional Calendars		
Agenda Items			

1. Approval of Previous Minutes
 - a. 2015 minutes
 - i. Feb. 7th
 - ii. March 7th
 - iii. April 10th & 12th
 - iv. July 18th
 - v. Aug. 3rd
2. Financial Update – Laneya
3. MIEA Constitution Updated
4. Organizational Calendar
 - a. Deadlines for business
 - i. Financial matters
 - ii. Conference matters
 - iii. Conference Cycle:
 1. 2017 – Bozeman (MSU – GranTree Inn)
 2. 2018 – Missoula (UM – Holiday Inn Parkside or Hilton Garden Inn)
 3. 2019 – Helena (Red Lion Colonial Inn)
 4. 2019 – Billings (MSU-B – Holiday Inn Grand Montana)
 5. 2020 – Great Falls (UGF, MSU Northern – COT – Heritage Inn)
 - iv. Master Calendar – Thomas will put one together
5. MACIE Business
 - a. MACIE Travel Approval for Nov. 19 – Great Falls
6. Open Positions
 - a. Western Urban Position
 - i. Ruth Ann Hall Swaney
 - b. General
 - i. Reyna Perez – Represents Fort Belknap, tribes that are not represented yet.
7. Upcoming Board Meeting Dates

- a. November 14th
- b. January 30th

Conference Check-In 2016 – Generational Voices: Sharing Our Stories April 21 – 24, 2016		
Who	What	Notes
Thomas Brown	1. Sponsorship 2. Elections 3. Vendors 4. Bingo	1. Sponsorship – Everyone can assist with this. ☺ a. Has been posted on website. b. Conference booklet advertisements & sponsorships, sponsorship of student luncheon, bags, booklets, etc. 2. Vendor Registration – Nov. 1 st – April 8 th , 2016
Melville Stops	1. Health Walk 2. Bingo 3. Workshops	1. Health Walk a. 7:00 am – Saturday morning b. Decide on route c. Water bottles in MIEA Room now d. T-shirt sponsorship? (First 20 to show up) (Benefis or CSKT Tribal Health) 2.
Michael Munson	1. Awards 2. Student Strand 3. Elections 4. Gifts	1. Awards posted to website on Oct. 1 st a. Send out information to multiple people via email b. Facebook c. Website d. MACIE – Send Joan Important Dates for MACIE distribution (for all deadlines) 2. Partnership w/ interTRIBAL Strong, OPI Schools of Promise (Hays/Lodgepole), Reservation Ambassadors a. Normal \$2,500 budget b. MIEA has always done a Youth Strand c. Additional sponsorships, if solicited or donated d. Sponsorships from universities or larger institutions e. We need an estimated budget & goals so we know how much we need to raise and what we can do realistically f. We have a form letter to solicit donations
Joe Arrow Top	1. Silent Auction	1. Last year - Made \$500.00 a. Find and buy tickets b. Board brings items to donate c. Solicit items for silent auction? d. Sold 10 or 20 tickets for \$5.00 e. Put tickets in bags by items f. Tickets and money was given to Sandra
Jolena Hinchman	1. Workshops 2. Registration	1. Workshops – a. posted on website Oct. 1 st b. Email campaign – public schools, head starts, tribal ed departments, tribal schools, MACIE, OPI,

		<p>Bilingual & Multicultural Education Center, immersion schools, tribal colleges,</p> <p>c. Closes Dec. 31st</p> <p>2. Yes! Natalie Rowe contacted Jolena about OPI offering a pre-conference 1-day Institute to be held on Thursday</p> <p>a. We could charge a one-day rate of \$150 for that day and then extend the conference weekend rate to those who want to stay for the conference</p> <p>b. Registration will be set up one-day early, most likely</p> <p>3. Early registration</p> <p>4. Pre-Registration</p> <p>5. On-Site – anything after April 15th</p>
Arlene Augare	<p>1. Elders’ Luncheon</p> <p>2. Elders Hospitality Room</p>	<p>1. Solicit Blackfeet sponsorship for Elders’ Luncheon</p> <p>2. Elders Hospitality Room – Room 200</p> <p>3. BCC and Glacier Peaks sponsorships</p>
Greg Gourneau	<p>1. Youth Strand</p> <p>2. Conference Bags</p>	<p>1. Discussed above</p>
Calli Rusche-Nicholson	<p>1. Advertising</p> <p>2. Reception</p>	<p>1. Advertising will be posted</p> <p>2. Deadline will be Feb. 20th</p>
Ruth Ann Hall Swaney	<p>3. Conference Booklet ?</p>	<p>3.</p>
Reyna Perez	<p>4. Treasurer ?</p> <p>5. Reyna – Sweetgrass 😊</p>	<p>4.</p>

Other things to consider:

1. Keynote speakers
2. Board brings items for silent auction
3. Booklet/Bag (sponsors?)
 - a. Possible Sponsors:
 - i. GEAR UP, Stillwater Mining, MSU-Great Falls
 - ii. UGF, MSU Northern-COT (Teaching & Nursing)
 - iii. Sponsorships from universities or larger institutions
 - b. Include:
 - i. Bag – FPCC, 3 colleges here. Arlene will also contact UM
 - ii. Folder – Folders in MIEA Office
 - iii. Conference Booklet – Michael/Jolena (and/or anyone else)
 - iv. Notepad – can we get some of these donated?
 - v. Pen – Can we have some donated?
4. Other Items?
 - a. Donation from Eleanor Heffernan Estate

Previous Agenda Items

1. N/A

Next Meeting

Agenda Items:

1. Welcome Board Members

2. Tour & Arrange Conference Facilities
3. Sponsorship Conversation – what are we each doing?
4. Fundraising - ?
5. Treasurer
6. Constitution Updates

Date:	Nov. 14 th	Time:	9:00 am	Location:	Great Falls
Other Business					

1. Other Committee Representatives?
 - a. MCEL – Greg will be at MCEL this year, but let’s plan for next year
 - b. MEA-MFT – Submit proposal for Hospitality Room in May (work with Natalie Rowe)